

EMERGENCY EVACUATION

紧急疏散

FIRE

In the event of a fire or other emergency evacuation, an alarm will sound and you should follow the directions to the muster station (sport field). Move quickly and quietly to the muster station. Do not re-enter the building until the all clear is announced.

火灾

当有火灾或者其他需要紧急疏散情况发生，将有警报声响起，您需要按照指示到集合地点集合（学校操场）。请迅速并安静撤离到集合地点。在宣布“警报解除”前请勿再次进入楼内。

LOCKDOWN

In the event of a lockdown, an announcement will be made in English, Chinese and Korean. Move immediately to a safe room and lock the door until the 'all clear' is announced.

封闭情况下躲避

在紧急封闭情况下，将有英语，中文及韩语的广播指示。请立即撤离到安全房间并锁好门直到听到“警报解除”。



safeguarding.tianjin@wellingtoncollege.cn

EMERGENCY CONTACT NUMBERS

紧急情况联络方式

SECURITY / 保安部
022-8758 7199-8023

RECEPTION / 前台
022-8758 7199

FIRE / 火警
119

POLICE / 报警
110

AMBULANCE / 救护车
120

FIRST AID BOX AT RECEPTION

学校前台处备有急救箱

If you see or hear anything that concerns you, please report it to a member of staff or write to safeguarding.tianjin@wellingtoncollege.cn

如果您看到或听到任何引起您担心的问题，请汇报给任意一名学校员工，或发送电子邮件到：safeguarding.tianjin@wellingtoncollege.cn。

Wellington College International Tianjin

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天津惠灵顿学校

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Early Years / 双语幼儿园 International / 外籍人员子女学校 A Level / 国际课程中心



WELLINGTON COLLEGE
TIANJIN

VISITOR BRIEFING GUIDE 访客手册

思既往 明开来

A PROUD TRADITION. EDUCATING FOR THE FUTURE.

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KEEPING SAFE AT WELLINGTON

The safety and wellbeing of all those on the Wellington estate - pupils, staff, parents and visitors - is of paramount importance to us.

Please read this leaflet carefully on arrival to help ensure that you understand our child safeguarding and emergency evacuation procedures.

Please visibly wear your lanyard at all times while you are on the school campus

确保您在惠灵顿的安全

所有人在惠灵顿校园内的安全和健康—学生、员工、家长及访客—是我们的首要关切。

请您在来到校园后仔细阅读本手册，以便确保您理解我们的儿童保护规定以及紧急疏散程序。

在校期间请全程佩戴访客卡。



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KEEPING OUR CHILDREN SAFE FROM HARM 让孩子们远离伤害

These are the requirements for keeping our community safe from harm
以下是保护我们社群安全远离伤害的重要规定：

DO NOT / 请勿
Take photographs or videos of pupils
给学生拍摄照片或录像

DO NOT / 请勿
Take personal information from pupils
向学生索取个人信息

DO NOT / 请勿
Use toilets designated for pupil use
请勿使用学生专用卫生间

DO NOT / 请勿
Seek to be alone with, or touch, a pupil
与学生单独相处或进行肢体接触

DO NOT / 请勿
Enter a classroom without the consent of the teacher
在未经老师允许前进入教室

DO NOT / 请勿
Bring any knives or other offensive weapons on to the school site
携带任何刀具或者其他武器进入校园

DO NOT / 请勿
Smoke on the College premises
在校园区域吸烟

DO NOT / 请勿
Stand outside a classroom watching the pupils
站在教室外观看学生