

### APPLYING TO WELLINGTON

# Welcome from Admissions

### **Dear Parents**

Welcome to Wellington College International Shanghai. Whether you have attended a college open day or conducted a school tour, virtually or in person, we hope that from your first visit to Wellington you and your child experience a vibrant school community offering progressive education of the highest quality.

We understand that choosing the right school for your child is one of the most important decisions that you make as a family. The admissions team are here to provide you with all the information you need about Wellington College in order for your family to make a fully informed choice.

This booklet complements the information that is contained in our college prospectus and college website and we hope that it answers any questions that you may have about the application process. If you would like any further information during this period, please contact a member of the team.

We look forward to meeting your family and welcoming you to join our community at Wellington College International Shanghai in the near future.

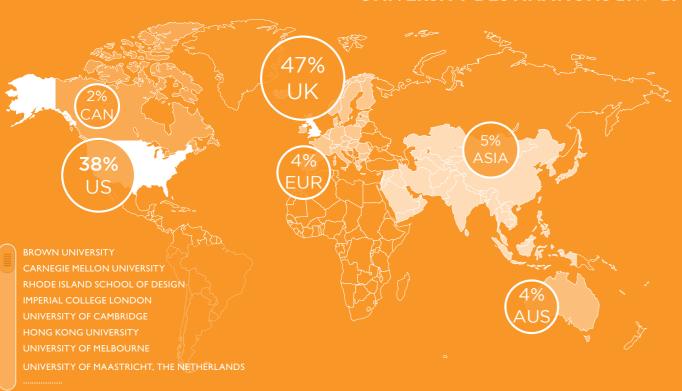
Rachel Chadwick
Director of Admissions

### Overview

Wellington College International Shanghai is a co-educational day school following the National Curriculum of England and is in partnership with Wellington College in England.

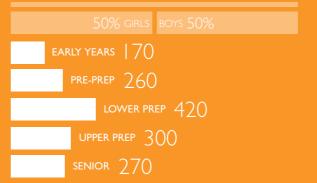
Wellington College is located in the Qiantan district in Pudong, at the heart of the Lujiazui New Bund development area and is easily accessible from both Pudong and Puxi.

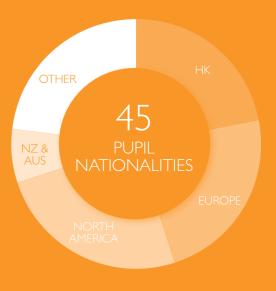
### **UNIVERSITY DESTINATIONS** 2017–20



### **PUPILS**

1420 WELLINGTONIANS





### **TEACHERS**

# UK 68% CHINA | 4% OTHER | 8%

### **AVERAGE CLASS SIZES**

| NURSERY   | RECEPTION   | YEARS I TO 5  | YEARS 6<br>AND ABOVE  |
|---|---|---|---|
| 18  | 20  | 22  | 22  |
| pupils with one qualified<br>teacher supported by<br>one dedicated teaching<br>assistant and specialists<br>for Chinese, PE and music | pupils with one qualified<br>teacher supported by<br>one dedicated teaching<br>assistant and specialists<br>for Chinese, PE and music | pupils with one teacher,<br>each supported by one<br>dedicated teaching assistant<br>and specialist teachers in<br>various subjects | pupils per class, taught<br>by specialist teachers<br>for every subject |

### **IB** STATISTICS



Wellington overall average score (Maximum 45)

\* Global overall average score 29.2

### IGCSE STATISTICS



All grades were 9-1 (A\*-A)



Pupils achieved eig or more 9-7 grade (A\*-A) grades

### PARTNERSHIPS, ACCREDITATIONS & MEMBERSHIPS



Partnered with Wellington College UI



Accredited by

International Baccalaureate Organisation (IBO)
Council of International Schools (CIS)



ember of

Association of China and Mongolia International Schools (ACAMIS)
Federation of British International Schools in Asia (FOBISIA)

# Inspired Intellectual Independent Individual Inclusive

Wellington College is a selective school but does not select based upon academic criteria alone. In line with the ethos of the College, we aim to admit pupils with a wide range of skills and abilities. The characteristics that are considered particularly important in the selection and decision making process include:

- Academic ability, enthusiasm for arts, music, sports and service
- A willingness to work hard with a positive attitude towards learning
- An international outlook and a global citizen of the future
- A desire to grow into a true Wellingtonian and develop in a range of areas by taking full advantage of the opportunities on offer at Wellington and a commitment to making a positive contribution to the Wellington community
- Aspiration to fulfil and live by the Wellington core values of kindness, courage, respect, integrity and responsibility

### ASSESSMENT PROCESS

#### Assessments

We understand that some children might find the admissions assessments a little daunting and we will do all that we can to ensure that the tests and interviews are age appropriate, relaxed and as comfortable as possible. The details of the assessment process by year group are outlined further in this guide.

#### Selection

The decision to offer a place to a pupil will be taken by the Admissions Committee, comprising of the Master, the Head or Deputy of the relevant section, the Director of Admissions and, if required, a representative of the EAL/SEN department. Decisions will be made within one week of the admissions assessments.

# WeareWellington

### GUIDE TO YEAR GROUP

Wellington College will place pupils in the correct year group by age (unless there are exceptional circumstances). Pupils entering Wellington from schools following a different academic year, most likely January to November, will normally be required to repeat part of the given year group. If consideration is requested to waive this requirement, the Admissions Committee will base its decision on a wide range of factors; these include the results of the admissions assessments, the pupil's age, social maturity and general proficiency in English.

|               | Age as of<br>September I | Wellington College<br>Year Levels | Curriculum<br>(Wellington/ UK Key Stage)                 | United States/<br>Canada Equivalent | China/<br>Bilingual<br>Equivalent |
|---------------|--------------------------|-----------------------------------|--|-------------------------------------|-----------------------------------|
| Faulty Varia  | 3 Years                  | Nursery                           | Curriculum follows standards set in the                  | Nursery                             | Early Years 2                     |
| Early Years   | 4 Years                  | Reception                         | English Early Years Foundation Stage                     | Pre-Kindergarten                    | Early Years 3                     |
| Dua Duan      | 5 Years                  | Year I                            | Curriculum based on                                      | Kindergarten                        | Early Years 4                     |
| Pre-Prep      | 6 Years                  | Year 2                            | English National Curriculum                              | Grade I                             | Grade I                           |
|               | 7 Years                  | Year 3                            |  | Grade 2                             | Grade 2                           |
| Lower Prep    | 8 Years                  | Year 4                            | Curriculum based on<br>English National Curriculum       | Grade 3                             | Grade 3                           |
|               | 9 Years                  | Year 5                            |  | Grade 4                             | Grade 4                           |
|               | 10 Years                 | Year 6                            |  | Grade 5                             | Grade 5                           |
| Upper Prep    | II Years                 | Year 7                            | Curriculum based on<br>English National Curriculum       | Grade 6                             | Grade 6                           |
|               | 12 Years                 | Year 8                            |  | Grade 7                             | Junior High<br>Grade I            |
|               | 13 Years                 | Year 9                            | Curriculum based on<br>English National Curriculum       | Grade 8                             | Junior High<br>Grade 2            |
|               | 14 Years                 | Year 10                           | IGCSE Programme<br>(International General Certificate of | Grade 9                             | Junior High<br>Grade 3            |
| Senior School | 15 Years                 | Year II                           | Secondary Education)                                     | Grade 10                            | High School<br>Grade I            |
|               | 16 Years                 | Year I 2                          | IB Diploma Programme                                     | Grade II                            | High School<br>Grade 2            |
|               | 17 Years                 | Year 13                           | (Sixth Form)   | Grade 12                            | High School<br>Grade 3            |

### HOW TO APPLY

Wellington College International Shanghai will accept applications for entry in August 2021 from 8th October 2020. There is no application deadline but as spaces are very limited in many year groups we recommend you apply early to avoid disappointment. Applications to join Wellington during the current school year are received all year round, on a rolling basis with spaces subject to availability.

### VISIT THE COLLEGE

This is optional, but highly recommended.

### COMPLETE AND SUBMIT AN ONLINE APPLICATION FORM VIA OPEN APPLY

Submit the online application, upload all available supporting documents as outlined in the application checklist and pay the non-refundable RMB 3,000 application fee.

### ADMISSIONS ASSESSMENT

For August 2021 enrolment, the admissions team will contact you in January 2021. Arrangements will then be made for the assessments which will take place in February and March 2021 at the school (or remotely if currently living outside of Shanghai). For entry prior to August 2021, the Admissions team will contact you to schedule an early assessment.

### ADMISSIONS COMMITTEE REVIEW APPLICATION AND ASSESSMENTS

Decision to be communicated within 5 working days.

### SUCCESSFUL APPLICATIONS

Place offered by letter. To secure the place, parents are required to accept the College's terms and conditions and pay the RMB 18,000 resource fee within 5 days.

### WAITING LIST

Waiting list letter sent where no available places. Parents will be contacted once a place becomes available.

### UNSUCCESSFUL APPLICATIONS

Parents informed by letter.

Application closed. A further application is permitted after 12 months.

# **Early Years**

Our youngest Wellingtonians are encouraged to develop their own independence and individual learning skills in stimulating and child-friendly surroundings.

In Early Years, the children follow a curriculum linked to the expectations of the English Early Years Foundation Stage Curriculum. Children spend much of their day exploring and learning through play, both indoors and outdoors. Children also have teacher-directed tasks and daily phonics, maths, literacy, and Chinese activities. We also place a focus on how children learn, including their level of well-being and engagement.

All children are taught for the majority of the day by a classroom teacher who is supported by a highly qualified teaching assistant. They will also provide the excellent pastoral care for which Wellington is justifiably renowned. Specialist teachers lead Chinese, music, PE and swimming lessons (Reception only).

Our aim at Wellington is to help every child reach his or her potential through developing a love of learning and an inquiring, creative and critical mind, which looks considerably beyond what is taught in the classroom. With this firm foundation we are assured that our children will then be able to transition to Pre-Prep in the main campus with confidence.



### EARLY YEARS **ASSESSMENT PROCESS**

### **FARIY YFARS**

For Nursery, the child, accompanied by their parent(s), will join us (in person or online via video) for a one-hour talk during which time — Can dress and undress with help and can put the senior teachers will talk about each child's

Children applying for a place in Reception will be where they will be informally assessed on their basic literacy, communication and language skills, their ability to follow instructions, some basic numeracy and their ability to express themselves through drawing.

A member of the Admissions Team or Admissions Committee will also meet individually with parents to discuss their child's developmental milestones and to discuss whether their child is ready to - Able to hold a pen and draw simple shapes join Wellington.

Prior to joining us in Early Years, each child needs to have reached certain developmental milestones, as seen on the right.

#### Nursery

- Able to wash hands independently
- on their coat independently
- Awareness of hygiene, including blowing
- encouraged to go to the class with the teacher Ability to use a spoon and fork and begin to use a knife independently
  - Can use a cup and straw (children in Nursery should not be fed a bottle or use
  - Children must be used to walking, including up and down stairs independently
  - Able to adapt to new surroundings and

  - Able to express themselves in the present and occasionally in the past tense (in their native language)

### Reception

- Toilet trained
- Able to wash hands independently
- Can dress and undress independently
- Awareness of hygiene, including blowing
- Can use spoon, fork and knife independently
- Recognise their own name (this helps when identifying their own belongings - bags, coats, water bottles)
- Able to climb, jump and walk up and down stairs independently
- Able to draw with increasing detail
- Able to express themselves using present, past and future tense (in their native language)



**EXAMPLE TIMETABLE** 

### EARLY YEARS **NURSERY**

# EARLY YEARS **RECEPTION**

|               | Monday  | Tuesday   | Wednesday   | Thursday  | Friday  |  |  |  |
|---------------|---|---|---|---|---|--|--|--|
| 8:30 - 8:40   | Registration and welcome                                | Registration and welcome circle time                    |   |   |   |  |  |  |
|               | Phonics   | Phonics   | Phonics   | Phonics   | Phonics   |  |  |  |
| 8:40 – 9:30   | Context based<br>learning / Child<br>initiated learning | Context based<br>learning / Child<br>initiated learning | Context based<br>learning / Child<br>initiated learning | PE  | Context based<br>learning / Child<br>initiated learning |  |  |  |
| 9:30 — 10:20  | Chinese   | Chinese   |   |   |   |  |  |  |
| 10:20 – 11:00 | Context based<br>learning / Child<br>initiated learning | Library   |  |  |  |
| 11:00 - 12:00 | Lunch (and 30 minutes ou                                | utdoor play)  |   |   |   |  |  |  |
| 12:00 — 13:00 | Sleep   | Sleep   |   |   |   |  |  |  |
| 13:00 – 14:00 | Staggered wake up time a                                | Staggered wake up time and snack                        |   |   |   |  |  |  |
| 13.00 - 14.00 | Context based learning /                                |   |   |   |   |  |  |  |
| 14:00 – 15:15 | Story time / Home time p                                | End of school day<br>14:15                              |   |   |   |  |  |  |
| 15:15         | Pick up/ Transport home                                 |   |   |   |   |  |  |  |

| Daily                                 |  |
|---------------------------------------|--|
| Activities covering phonics, numeracy |  |
| and context based learning            |  |
| Chinese                               |  |

Weekly
PE
Music
Library

|               | Monday  | Tuesday   | Wednesday   | Thursday  | Friday  |
|---------------|---|---|---|---|---|
| 8:30 - 8:40   | Registration  |   |   |   |   |
| 8:40 – 9:00   | Phonics   |   |   |   | Assembly  |
| 9:00 – 9:30   | Music   | Context based<br>learning / Child<br>initiated learning | PE/Swimming   | Context based<br>learning / Child<br>initiated learning | Context based<br>learning / Child<br>initiated learning |
| 9:30 – 10:00  | Context based<br>learning / Child<br>initiated learning | Library   | Context based<br>learning / Child<br>initiated learning | Guided reading  | Mathematics   |
| 10:00 – 11:20 | Context based<br>learning / Child<br>initiated learning | Context based<br>learning / Child                       |
|               | Mathematics   | Mathematics   | Mathematics   | Mathematics   | initiated learning                                      |
| 11:20 – 12:25 | Lunch (includes 30 minute                               | es outdoor play)  |   |   |   |
| 12:25 – 14:00 | Free flow   | Free flow   | Free flow   | Free flow   | Phonics   |
|               | Chinese   | Chinese   | Chinese   | Chinese   | Free flow   |
| 14:00 – 15:15 | Free flow   | Free flow   | Free flow   | Free flow   |   |
| 14:00 – 15:15 | Story time /<br>Home time prep                          | End of school day<br>14:15                              |
| 15:15         | Pick up/ Transport home                                 |   |   |   |   |

Daily
Mathematics
Chinese (Monday–Thursday)
Phonics

Weekly

Swimming (on rotation)

Music Library

Guided Reading

\* Context Based Learning refers to topics including: All About Me, Fantasy, Around the World, Transport, Animals, Let's Keep Fit.

\*\* Free Flow: Children self select from a wide range of learning-focused activities.

<sup>\*</sup> Context Based Learning refers to topics including: All About Me, Fantasy, Around the World, Transport, Animals, Let's Keep Fit.

# Prep School

The Wellington way of structuring the College into three parts rather than two is rare in international schools but is the tradition in independent schools in the UK. This reflects our close ties with our parent schools in Berkshire, where Eagle House is split, before sending the great majority of its pupils forward to Wellington College. This structure also matches significant stages in child development ensuring that teaching styles are most appropriate for all ages.

The Prep School is preparatory, not just for Senior School at the age of 13+, but for life. Our holistic, Wellington education is centred on the child as a life-long learner. A Prep School education not only challenges academically in these critical formative years before young adulthood, but it develops character by encouraging every pupil to find other aspects of their education in which they can shine. We recognise that not every child is a natural academic in the classroom, but everyone has qualities to be discovered, developed and nurtured. The Wellington approach looks beyond subjects, encourages the patience and persistence which bring the ultimate successes through hard work and a refusal to give up when faced with challenges. Our school is based firmly on the values of courage, responsibility, respect, integrity and kindness. This means that whilst our pupils will grow hugely in terms of knowledge and their ability to pass exams, they will also have wisdom which goes beyond mere knowledge. Those qualities, which are not tested by exams, will stay with a thirteen year old long after the knowledge has become dormant. The ancient Greeks had a saying: Gnothi seauton - know thyself. Our boys and girls will do that; from our unique style of education and with the inspiration of top quality teaching they will be self-aware and self-confident. Knowing their strengths and their challenges as creative and critical thinkers they will have the ability to contribute to the school community and, later, to the wider world.

Success may be measured in the short term by exam results, however the way a man or a woman lives their life is the ultimate proof. We aim to give our pupils the strong roots of skills and knowledge together with the wings of aspiration to truly achieve in life.



# PREP SCHOOL ASSESSMENT PROCESS

### YEARS I AND 2

Your child will attend an hour long group session accompanied by a teacher where they will mix with the other children and participate in typical class activities. The teacher will be assessing their ability to interact with their peers, to listen, to demonstrate independent skills and respond positively to instructions. Also during the session, the class teacher will spend some one-on-one time with each child to assess their reading, writing, phonics and speaking skills.

A member of the Admissions Team or Admissions Committee will also meet individually with parents to discuss their child's developmental milestones and to discuss whether their child is ready to join Wellington.

### YEARS 3-8

The three-hour assessment comprises:

- a computer-based cognitive ability test involving various abilities such as verbal reasoning ability, non-verbal reasoning ability, spatial perception and quantitative reasoning ability.
- a reading comprehension test in English.
- a creative writing task.
- a one-on-one session with a member of the Admissions Committee to which younger applicants should bring a meaningful object that they are prepared to talk about.

### WHAT OBJECT SHOULD MY CHILD BRING?

Children should bring a meaningful or personal object to the assessment which they will be required to discuss during the one-on-one session. By bringing an object to the session, your child will have an opportunity to talk about something that allows them to show a little of their personality. As they can prepare for this element of the assessment, it will also alleviate some of the 'unknown' and hopefully help to calm their nerves.

There is no prescribed list of objects as there is no right or wrong object for them to bring, we really want to hear about anything that genuinely excites and interests your child. However, please note that we are not looking for a presentation or a review of an academic portfolio.

### OVERSEAS APPLICANTS

Arrangements can be made for the entrance assessments to be carried out at the child's current school (or local testing centre). Interviews can be completed via Skype.



### PRE-PREP YEAR I

|               | Monday                            | Tuesday                         | Wednesday                  | Thursday                        | Friday                     |
|---------------|-----------------------------------|---------------------------------|----------------------------|---------------------------------|----------------------------|
| 8:20 - 8:30   | Registration                      |                                 |                            |                                 |                            |
| 8:30 – 9:30   | Literacy                          | Literacy                        | Literacy                   | Literacy                        | IPC*                       |
| 9:30 — 10:30  | Mathematics                       | PE                              | Mathematics                | Mathematics                     | Mathematics                |
| 10:30 - 10:50 | Break                             |                                 |                            |                                 |                            |
| 10:50 — 11:20 | Chinese                           | Chinese                         | Chinese                    | Chinese                         | Art                        |
| 11:20 – 11:50 | Guided reading /<br>handwriting   | Guided reading /<br>handwriting | IPC                        | Guided reading /<br>handwriting | Library                    |
| 11:55 – 13:00 | Lunch                             |                                 |                            |                                 |                            |
| 13:00 – 14:00 | Phonics                           | Phonics                         | Phonics                    | Phonics                         | IPC / IT                   |
| 14:00 — 15:00 | IPC                               | IPC                             | Music                      | IPC                             |                            |
| 15:00 – 15:30 | Wellbeing                         | Storytime                       | Storytime                  | Assembly                        | End of school day<br>14:15 |
| 15:30 — 16:45 | Co-curricular activities<br>(CCA) | End of school day<br>15:30      | End of school day<br>15:30 | End of school day<br>15:30      |                            |
| 16:45         | Transport home (or Acac           | lemy Programme)                 |                            |                                 |                            |

Mathematics – 4 times per week Literacy – 4 times per week Phonics – 4 times per week Chinese – 4 times per week IPC\* – daily

Weekly

Swimming (on rotation)

Wellbeing

IT – I lesson per two weeks

Library

Arts (8 week block)

\* IPC refers to International Primary Curriculum, which is a comprehensive, thematic and creative programme where the following subjects are covered within the topic theme: science, history, geography, art, ICT, international society, music and technology.

| PRE-PRE | P |
|---------|---|
| YEAR 2  |   |

|               | Monday                            | Tuesday                    | Wednesday                         | Thursday                   | Friday                     |
|---------------|-----------------------------------|----------------------------|-----------------------------------|----------------------------|----------------------------|
| 8:20 - 8:30   | Registration                      |                            |                                   |                            |                            |
| 8:30 — 9:30   | PE                                | Mathematics                | IPC                               | Chinese                    | Chinese                    |
| 9:30 – 10:30  | IPC*                              | Literacy                   | Literacy                          | Literacy                   | Literacy                   |
| 10:30 – 10:50 | Break                             |                            |                                   |                            |                            |
| 10:50 – 11:50 | Mathematics                       | IPC                        | Mathematics                       | Mathematics                | Mathematics                |
| 11:55 – 13:00 | Lunch                             |                            |                                   |                            |                            |
| 13:00 – 14:00 | Chinese                           | Chinese                    | Chinese                           | Music                      | IPC                        |
| 14:00 - 15:00 | Phonics                           | Phonics                    | Phonics                           | IPC                        |                            |
| 15:00 – 15:50 | Wellbeing                         | Storytime                  | Storytime                         | Assembly                   | End of school day<br>14:15 |
| 15:30 – 16:45 | Co-curricular activities<br>(CCA) | End of school day<br>15:30 | Co-curricular activities<br>(CCA) | End of school day<br>15:30 |                            |
| 16:45         | Transport home (or Acad           | emy Programme)             |                                   |                            |                            |

Mathematics – 4 times per week Literacy – 4 times per week Phonics – 4 times per week Chinese – daily IPC\* – daily

Weekly

Swimming (on rotation)

Music

Wellbeing

IT – I lesson per two weeks

Art / Drama rotation

\* IPC refers to International Primary Curriculum, which is a comprehensive, thematic and creative programme where the following subjects are covered within the topic theme: science, history, geography, art, ICT, international society, music and technology.

### LOWER PREP YEAR 3

### LOWER PREP YEAR 4

|               | Monday                            | Tuesday                               | Wednesday                         | Thursday                   | Friday                     |  |  |  |
|---------------|-----------------------------------|---------------------------------------|-----------------------------------|----------------------------|----------------------------|--|--|--|
| 8:20 - 8:30   | Registration with class teacher   |                                       |                                   |                            |                            |  |  |  |
| 8:30 – 9:30   | English                           | ICT                                   | English                           | Chinese                    | Mathematics                |  |  |  |
| 9:30 — 10:30  | PE                                | Chinese                               | PE                                | English                    | English                    |  |  |  |
| 10:30 – 11:00 | Break                             |                                       |                                   |                            |                            |  |  |  |
| 11:00 — 12:00 | Mathematics                       | English                               | Mathematics                       | Mathematics                | IPC                        |  |  |  |
| 12:00 – 13:00 | Lunch                             |                                       |                                   |                            |                            |  |  |  |
| 13:00 — 14:00 | Chinese                           | IPC                                   | Chinese                           | Creative Arts              | Wellbeing                  |  |  |  |
| 14:00 — 15:00 | IPC                               | Mathematics                           | Music                             | IPC                        | Library                    |  |  |  |
| 15:00 — 15:30 | Prep                              | Prep                                  | Prep Prep                         |                            | Assembly                   |  |  |  |
| 15:30 — 16:45 | Co-curricular activities<br>(CCA) | End of school day<br>15:30            | Co-curricular activities<br>(CCA) | End of school day<br>15:30 | End of school day<br>15:45 |  |  |  |
| 16:45         | Transport home (or Acad           | Transport home (or Academy Programme) |                                   |                            |                            |  |  |  |

### Hours per fortnight

English ×10

Mathematics x10 PE\*\* x4
Chinese x9 ICT x2
IPC\* x8 Wellbeing x1
Library x2 Music x2

Creative Arts x2

\* IPC refers to the International Primary Curriculum, which is a comprehensive, thematic and creative programme where the following subjects are covered within the topic theme: science, history, geography, art, ICT, international society, music and technology.

|                         | Monday                            | Tuesday                         | Wednesday                         | Thursday     | Friday                     |  |  |  |  |
|-------------------------|-----------------------------------|---------------------------------|-----------------------------------|--------------|----------------------------|--|--|--|--|
| 8:20 - 8:30             | Registration with class tea       | Registration with class teacher |                                   |              |                            |  |  |  |  |
| 8:30 – <del>9</del> :30 | English                           | ICT                             | English                           | Chinese      | Mathematics                |  |  |  |  |
| 9:30 — 10:30            | PE                                | Chinese                         | PE                                | English      | English                    |  |  |  |  |
| 10:30 – 11:00           | Break                             |                                 |                                   |              |                            |  |  |  |  |
| 11:00 — 12:00           | Mathematics                       | English                         | Mathematics                       | Mathematics  | IPC                        |  |  |  |  |
| 12:00 – 13:00           | Lunch                             |                                 |                                   |              |                            |  |  |  |  |
| 13:00 — 14:00           | Chinese                           | IPC                             | Chinese                           | IPC          | Wellbeing                  |  |  |  |  |
| 14:00 — 15:00           | Creative Arts<br>(Art / Drama)    | Mathematics                     | Music                             | IPC          | Library                    |  |  |  |  |
| 15:00 – 15:50           | Prep                              | Co-curricular activities        | Prep                              |              | Assembly                   |  |  |  |  |
| 15:50 – 16:45           | Co-curricular activities<br>(CCA) | (CCA) Sports                    | Co-curricular activities<br>(CCA) | Prep Session | End of school day<br>15:45 |  |  |  |  |
| 16:45                   | Transport home (or Acac           | demy Programme)                 |                                   |              |                            |  |  |  |  |

Hours per fortnight

English ×10

Mathematics x10 PE\*\* x4
Chinese x9 ICT x2
IPC\* x8 Music x2
Library x2 Wellbeing x1

Creative Arts x2

\* IPC refers to the International Primary Curriculum, which is a comprehensive, thematic and creative programme where the following subjects are covered within the topic theme: science, history, geography, art, ICT, international society, music and technology.

\*\* PE will include swimming classes on rotation throughout the year.

<sup>\*\*</sup> PE will include swimming classes on rotation throughout the year.

### LOWER PREP YEAR 5

### UPPER PREP **YEARS 6-8**

|               | Monday                            | Tuesday                  | Wednesday                         | Thursday    | Friday                     |  |  |
|---------------|-----------------------------------|--------------------------|-----------------------------------|-------------|----------------------------|--|--|
| 8:20 - 8:30   | Registration with class teacher   |                          |                                   |             |                            |  |  |
| 8:30 — 9:30   | Wellbeing                         | Mathematics              | Chinese                           | Mathematics | Mathematics                |  |  |
| 9:30 – 10:30  | English                           | IPC                      | English                           | English     | English                    |  |  |
| 10:30 – 11:00 | Break                             |                          |                                   |             |                            |  |  |
| 11:00 — 12:00 | IPC                               | IPC                      | ICT                               | IPC         | PE                         |  |  |
| 12:00 - 13:00 | Lunch                             |                          |                                   |             |                            |  |  |
| 13:00 — 14:00 | Mathematics                       | Chinese                  | Mathematics                       | Science     | Music                      |  |  |
| 14:00 — 15:00 | Library                           | English                  | Creative Arts<br>(Art/Drama)      | Chinese     | Chinese                    |  |  |
| 15:00 — 15:50 | Prep                              | Co-curricular activities | Prep                              | Prep        | Assembly                   |  |  |
| 15:50 – 16:45 | Co-curricular activities<br>(CCA) | (CCA) Sports             | Co-curricular activities<br>(CCA) |             | End of school day<br>15:45 |  |  |
| 16:45         | Transport home (or Acad           | lemy Programme)          |                                   |             |                            |  |  |

Hours per fortnight IPC\* ×7 English ×10 Library x2 Mathematics ×10 Music  $\times 2$ Chinese x9 PE\*\* x3 Science x2 Wellbeing xI ICT x2 Creative Arts x2

|               | Monday                                   |                                 | Tuesday                                   |                  | Wednesday                                | Thursday                                 |                  | Friday                     |
|---------------|--|---------------------------------|---|------------------|--|--|------------------|----------------------------|
| 8:20 - 8:30   | Registration in                          | Registration in the house rooms |   |                  |  |  |                  |                            |
| 8:30 – 9:30   | English                                  |                                 | Chinese                                   |                  | Art and<br>design                        | Science                                  |                  | PE                         |
| 9:30 — 10:30  | Mathematics                              |                                 | History                                   |                  | Mathematics                              | English                                  |                  | Chinese                    |
| 10:30 – 11:00 | Break                                    |                                 |   |                  |  |  |                  |                            |
| 11:00 — 12:00 | Chinese English                          |                                 | French/<br>Spanish/<br>Chinese<br>studies | Mathematics      |  | Science                                  |                  |                            |
| 12:00 — 13:00 | IT Science                               |                                 | Geography                                 | History          |  | Art and<br>design                        |                  |                            |
| 13:00 - 14:00 | Lunch                                    |                                 |   |                  |  |  |                  |                            |
| 14:00 – 15:00 | Music                                    |                                 | Drama                                     |                  | Chinese                                  | French/ Spanis<br>studies                | h/Chinese        | English                    |
| 15:00 — 15:55 | Prep                                     | Arts                            | Co-<br>curricular<br>activities<br>(CCA)  | Sports           | Co-<br>curricular<br>activities<br>(CCA) | Prep /<br>Service                        | Sports           | Assembly                   |
| 15:55 – 16:45 | Co-<br>curricular<br>activities<br>(CCA) | activity                        | Prep                                      | team<br>training | Prep                                     | Co-<br>curricular<br>activities<br>(CCA) | team<br>training | End of school<br>day 15:45 |
| 16:45         | Transport hon                            | ne (or Academy I                | Programme)                                |                  |  |  |                  |                            |

Hours per fortnight

(subject to review)

English ×7

Drama x2

History x3 PE\*\*\* ×2 Mathematics x7 \*\*IT x2 Chinese x7 Wellbeing xI Music x2 learning to Learn xI Science x6

Geography x3

\*French/ Spanish

Chinese studies x4

Art and design x4

\* Years 7 and 8 only

\*\* Year 7 and 8 choose either ICT or Computer Science

\*\*\* PE will include swimming classes on rotation throughout the year.

<sup>\*</sup> IPC refers to the International Primary Curriculum, which is a comprehensive, thematic and creative programme where the following subjects are covered within the topic theme: science, history, geography, art, ICT, international society, music and technology.

 $<sup>\</sup>ensuremath{^{**}}$  PE will include swimming classes on rotation throughout the year.

### **Senior School**

The Senior School at Wellington takes pupils through some of the most crucial days and years in their lives. Building on the foundations for a happy, purposeful sense of life and a love for learning developed in the Pre-Prep and Prep Schools, our Senior School provides a place in which young people between the ages of 13 and 18 can grow intellectually, creatively, physically and morally. Our aim is that Wellingtonians leave the College equipped not only with the best possible examination results, but with valuable life skills to draw on throughout their life. This includes a kind and compassionate outlook that values others for who they are, not what they have; a true generosity of the spirit, and sense of personal honour and integrity, that remains resilient when tested by misfortunes; a capacity for calm, clear judgments that are reasonable, informed, and unlikely to be fooled by the traps the world can set for the unwary. If this sounds like a high aim... then that is how we want it to be! We expect the best of all our students and, in the Senior School, this means asking them to take ever greater personal responsibility for being organised and for being effective learners. We will also want them to take more responsibility for their relationships with one another and, increasingly, with the world beyond the school.

These aims are reflected in teaching and learning that is academically, creatively and personally challenging. Our teachers work closely with pupils to develop an increasingly analytical and critical relationship with knowledge, right across the curriculum. Senior School pupils at Wellington develop powerful skills in terms of knowing the right questions to ask, of their teachers, themselves and each other. Purposeful debate, imaginative twists and rigorous investigation characterize our lessons. The taught curriculum is complemented by an extensive programme of co-curricular activities through which all pupils can discover and explore their passions in music, sport, drama, dance, debate and so much more. A highly responsive and individually focused pastoral system underpins all we do in the Senior School. Housemasters and tutors help each pupil to define their own meaningful goals and the steps needed to reach them. Working in a close partnership with parents, they offer the guidance, care and belief that all young people need as they progress from adolescence to young adulthood.

Between the ages of 14 and 16, our pupils study a broad range of IGCSE courses designed to equip them with a high level of knowledge and understanding across the areas of languages, sciences, mathematics, humanities and the arts. This gives pupils a clear aim, a means of understanding their own progress at a critical time in their education, and a solid platform for even more demanding study in the Sixth Form. For our pupils, the peak occurs in the Sixth Form. Here, they take on the challenges of the International Baccalaureate (IB) Diploma Programme. A wide-ranging and challenging programme of study, involving six academic subjects and compulsory elements such as a dissertation and study of the Theory of Knowledge. The IB commands a reputation among universities across the world as a mark of distinction. Potential university students with an IB Diploma have proved they not only have the academic standing needed to attend elite institutions; they have shown they also have the personal qualities of commitment, organisation and resilience that professions and employers demand. Life in the Senior School at Wellington is definitely busy and demanding. It's also inspiring, supportive and fun.



### SENIOR SCHOOL EXAMPLE TIMETABLE

# SENIOR SCHOOL ASSESSMENT PROCESS

### YEARS 9 and 10

The three-and-a-half hour assessment comprises:

- a computer-based cognitive ability test involving various abilities such as verbal reasoning ability, non-verbal reasoning ability, spatial perception and quantitative reasoning ability.
- an English comprehension and creative writing task.
- an interview with the Head or Deputy Head of the Senior School.

### YEAR II

Applicants for enrolment in year II will be considered on a case by case basis.

### YEAR 12

The three-and-a-half-hour assessment comprises:

- a computer-based cognitive ability test involving various abilities such as verbal reasoning ability, non-verbal reasoning ability, spatial perception and quantitative reasoning ability.
- an English comprehension and creative writing test.
- an interview with the Head or Deputy head of Senior School or the Head of IB.

The applicant will need to provide predicted IGCSE grades from their current school and copies of exam certificates will need to be provided upon receiving results.

### OVERSEAS APPLICANTS

Arrangements can be made for the entrance assessments to be carried out at the child's current school (or local testing centre). Interviews can be completed via Skype.

|               | Monday                                |                  | Tuesday     |          | Wednesday                           | Thursday                            | Friday                   |                  |
|---------------|---------------------------------------|------------------|-------------|----------|-------------------------------------|-------------------------------------|--------------------------|------------------|
| 8:20 - 8:30   | Registration                          |                  |             |          |                                     |                                     |                          |                  |
| 8:30 – 9:30   | English                               |                  | Chinese     |          | Art                                 | Science                             | PE                       |                  |
| 9:30 – 10:30  | Mathematics                           |                  | History     |          | Mathematics                         | English                             | Chinese                  |                  |
| 10:30 - 11:00 | Break                                 |                  |             |          |                                     |                                     |                          |                  |
| 11:00 – 12:00 | Chinese                               |                  | English     |          | French/ Spanish/<br>Chinese studies | Mathematics                         | Science                  |                  |
| 12:00 – 13:00 | ICT                                   |                  | Science     |          | Geography                           | History                             | DT                       |                  |
| 13:00 – 14:00 | Lunch                                 |                  |             |          |                                     |                                     |                          |                  |
| 14:00 – 15:00 | Music                                 |                  | Mathematics |          | Chinese                             | French/ Spanish/<br>Chinese studies | English                  |                  |
| 15:00 — 15:55 | CCA                                   | Sports           | CCA         | Arts     | Sports CCA /                        | Pastoral time /<br>Wellbeing / Prep | Prep                     | Sports           |
| 15:55 – 16:45 | Prep                                  | team<br>training | Prep        | activity | Team sports                         | Pastoral time /<br>Assembly / Prep  | Early<br>finish<br>15:45 | team<br>training |
| 16:45         | Transport home (or Academy Programme) |                  |             |          |                                     |                                     |                          |                  |

#### Hours per fortnight

YEAR 9

| , ,            |              |              |
|----------------|--------------|--------------|
| English x7     | Geography x3 | Drama ×2     |
| Mathematics ×7 | History x3   | PE ×2        |
| Chinese x7     | ICT x2       | DT x2        |
| Science x6     | Music ×2     | Wellbeing xI |

French/ Spanish/ Art ×2

Chinese studies x4

# SENIOR SCHOOL YEARS 10&11

|               | Monday                                | onday          |             |          | Wednesday    | Thursday                            | Friday                   |                |
|---------------|---------------------------------------|----------------|-------------|----------|--------------|-------------------------------------|--------------------------|----------------|
| 8:20 - 8:30   | Registration                          |                |             |          |              |                                     |                          |                |
| 8:30 — 9:30   | Option I                              |                | English     |          | Option 3     | Mathematics                         | Option 4                 |                |
| 9:30 — 10:30  | Mathematics                           |                | Option 6    |          | Option 2     | English                             | Chemistry                |                |
| 10:30 – 11:00 | Break                                 |                |             |          |              |                                     |                          |                |
| 11:00 – 12:00 | Option 2                              |                | Option 5    |          | Option 4     | Option I                            | Option I                 |                |
| 12:00 — 13:00 | English                               |                | Chemistry   |          | Mathematics  | Option 6                            | English                  |                |
| 13:00 – 14:00 | Lunch                                 |                |             |          |              |                                     |                          |                |
| 14:00 – 15:00 | Option 5                              |                | Mathematics |          | Option 5     | Option 2                            | Option 3                 |                |
| 15:00 — 15:55 | CCA                                   | Sports<br>team | CCA         | Arts     | Sports CCA / | Pastoral time /<br>Wellbeing / Prep | Prep                     | Sports<br>team |
| 15:55 — 16:45 | Prep                                  | training       | Prep        | activity | Team sports  | Pastoral time /<br>Assembly / Prep  | Early<br>fìnish<br>15:45 | training       |
| 16:45         | Transport home (or Academy Programme) |                |             |          |              |                                     |                          |                |

#### Hours per fortnight

English x7
Mathematics x7
Chemistry x5
All other options x5
Wellbeing x1

# SENIOR SCHOOL YEARS 12&13

|               | Monday                                |        | Tuesday           |             | Wednesday                    | Thursday                     | Friday            |        |  |
|---------------|---------------------------------------|--------|-------------------|-------------|------------------------------|------------------------------|-------------------|--------|--|
| 8:20 - 8:30   | Registration                          |        |                   |             |                              |                              |                   |        |  |
| 8:30 – 9:30   | English (HL)                          |        | Music (SL)        |             | Economics (HL)               | Mathematics (HL)             | Music (SL)        |        |  |
| 9:30 — 10:30  | Chinese (SL)                          |        | English (HL)      |             | Theory of Knowledge<br>(TOK) | Chinese (SL)                 | English (HL)      |        |  |
| 10:30 – 11:00 | Break                                 |        |                   |             |                              |                              |                   |        |  |
| 11:00 – 12:00 | Economics (HL)                        |        | Sixth form lesson |             | Mathematics (HL)             | English (HL)                 | Sixth form lesson |        |  |
| 12:00 – 13:00 | Chemistry (SL)                        |        | Economics (HL)    |             | Music (SL)                   | Chemistry (SL)               | Mathematics (HL)  |        |  |
| 13:00 - 14:00 | Lunch                                 |        |                   |             |                              |                              |                   |        |  |
| 14:00 – 15:00 | Mathematics (HL)                      |        | Chinese (SL)      |             | Sixth form lesson            | Economics (HL)               | Chemistry (SL)    |        |  |
| 15:00 – 15:55 | CCA                                   | Sports | CCA               | Arts        | Sports CCA /                 | Pastoral time /<br>Wellbeing | Prep              | Sports |  |
| 15:55 – 16:45 | team training  15:55 – 16:45 Prep     | Prep   | activity          | Team sports | Pastoral time /<br>Assembly  | Early<br>fìnish<br>15:45     | team<br>training  |        |  |
| 16:45         | Transport home (or Academy Programme) |        |                   |             |                              |                              |                   |        |  |

#### Hours per fortnight

Year I2 Year I3

Higher level subjects (HL) x8 Higher level subjects (HL) x9

Standard level subjects (SL) x6 Standard level subjects (SL) x5

Theory of Knowledge (TOK) x3 Theory of Knowledge (TOK) x2

Study period x4 Study period x5 Wellbeing xI Wellbeing xI

# CO-CURRICULAR ACTIVITIES (CCA)

Co-curricular activities (CCAs) provide an exciting opportunity for Wellington pupils to explore new activities, cultivate new interests and develop a variety of skills and values. Within the Prep School, the CCAs are organised for pupils across the range of year groups, allowing our pupils to connect and make friends with children of different ages. The annual tuition fees include participation in the CCAs (save for a small number of activities for which there is a minimal charge).

The CCA programme is compulsory for years 1, 2 and 3 on Mondays and years 2 and 3 on Wednesdays. The years 4 to 13 CCA programme is compulsory and places emphasis on academic enrichment and support alongside the physical and creative activities. The programme is made up of three parts: prep sessions, enrichment and support, a combination designed to encourage academic progression, increase pastoral contact time and push pupils' capabilities to a higher level.

Pupils in years I to 5 will participate in CCAs on a carousel basis, rotating between activities over a cycle of weeks. This approach allows the children to experience a different set of activities each cycle and will expose them to a variety of activities and skills. The activities are carefully chosen to ensure a mix of creative, academic and physical themes.

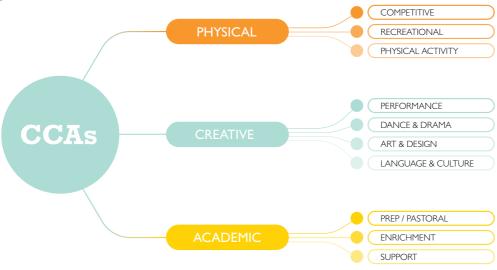
During the CCA and prep time, pupils will be involved in one of the following aspects:

- Prep session: these will be held in the class/ form or house rooms and will be run by tutors which will encourage greater pastoral contact time. This will also create a better working environment so that pupils can be productive in getting their prep done. It is expected that pupils work in silence.
- Enrichment: these sessions are meant as an exciting opportunity for pupils to take their level of understanding beyond that of the specification and to challenge themselves.
   Pupils will be invited to attend by the relevant heads of department.
- Support: those deemed in need of academic support will be invited to attend. The sessions will also held during lunch periods.
- Focus session: to allow our sports teams and performing arts casts greater opportunities to train/rehearse together, there will be different sports/arts focuses each day. Pupils involved in focus sessions will carry out their activity during periods 7 and 8.

During the CCA block, pupils are offered a balanced option of physical and creative activities. Pupils are asked to pick a broad range of activities from the physical and creative options.

Activity choices change three times per year at the start of each new term and there is no guarantee as to what activities will be offered from term to term

On the following page are **examples** of the types of activities on offer. Some will only be available to specific age groups.



### CCA YEARS 1-5

### **EXAMPLES ONLY**

| Physical            | Creative                | Academic                  |
|---------------------|-------------------------|---------------------------|
| Multi-Sports        | Magic Clay              | Science & Engineering     |
| T-Ball              | 3D Art                  | Cold Kitchen              |
| Kung Fu             | Make it - Take it       | Fun with Phonics          |
| Football            | String Ensemble         | Chinese Reading & Stories |
| Ball Skills         | Ballet                  | Math Games                |
| Swim School L1 & L2 | Latin Dance             | Teddy Bear Passport       |
| Swim School L3 & L4 | Chinese Art             | Chinese Games             |
| Rope Games          | Sewing Club             | Globetrotters             |
| Just Dance          | Mindful Colouring       | Chess                     |
| Touch Rugby         | Musical Theatre         | Robotics & Programming    |
| Yoga & Wellbeing    | Chinese Art & Craft     | English Storytelling      |
| Golf                | Lego & Meccano          | Maths Challenge           |
| Field Hockey        | Choir                   |                           |
| Zumba               | Bead Art & Rainbow Loom |                           |
|                     | Line Drawing            |                           |
|                     | Chinese Painting        |                           |

### CCA YEARS 6-13

### **EXAMPLES ONLY**

| Physical                 | Creative                      | Academic            |
|--------------------------|-------------------------------|---------------------|
| Advanced Ballet          | African Music                 | Astronomy Club      |
| Archery                  | Art Appreciation              | Chess Club          |
| Badminton                | Art Club                      | Chinese Calligraphy |
| Ballet & Jazz            | Chinese Animation Application | Chinese Debating    |
| Basketball               | Chinese Dance                 | Chinese Magazine    |
| Circuit Training         | Chinese Hand Craft            | Competition Maths   |
| Football                 | Circus Skills                 | Current Affairs     |
| Football Development     | Creative Writing Club         | Debating            |
| Games                    | Cross Stitch                  | English Literature  |
| Hip Hop Dance            | Dungeons and Dragons          | French Beginners    |
| Intense Spinning         | Fashion Illustration          | Global Champions    |
| Learn to Swim            | Folk Group                    | Handwriting         |
| Multi Sports             | Jazz Band                     | History Magazine    |
| Team Netball             | Latin / Ballroom              | Math Games          |
| Korfball                 | Made from Clay                | Medicine Society    |
| Recreational Netball     | Media Production              | Mythbusters         |
| Recreational Volleyball  | Musical Band                  | Public Speaking     |
| Running Club             | Choir                         | Robotics            |
| Self-Defence (beginners) | Musical Theatre               | Science Challenge   |
| Softball                 | Origami                       | Science Documentary |
| Spinning                 | Puzzle Club                   | Shakespeare Club    |
| Swim Advanced            | Sketching                     | Spanish Beginners   |
| Swim Elite               | Strategic Board Games         | STEAM               |
| Table Tennis             | String Ensemble               | STEP Maths          |
| Tennis                   | Technical Theatre             | TED Talks           |
| Volleyball               | Ukulele Group                 | Virtual Reality     |

## Scholarships

Wellington aims to foster and encourage academic, sporting, musical and performing arts talent. We recognise and reward excellence and the continued pursuit of it in the categories of IB Academics, Music, Drama, Dance, Sports and Musical Theatre.

Scholars will play a significant role in the life of the College and must show a high degree of ability in their chosen field, demonstrating leadership in the encouragement of non-scholarship holding pupils.

In general terms, the scholarship awards provide benefits such as free tuition or coaching for pupils, rather than fee reductions. Further details on the specific requirement and awards for scholarships can be obtained from the admissions office upon request.

### HOW TO APPLY

Pupils who would like to apply for a scholarship should prepare and submit the following documents to the admissions office:

- Application form (including all supporting A scholarship is a discretionary privilege, documents)

  A scholarship is a discretionary privilege, subject to high standards of attendance
- **IB** scholarship: 500 word personal statement
- Music: 200 word personal statement
- Dance, drama and musical theatre:
   200 word personal statement
- Sport: a CV summarising the candidate's sporting activities and achievements over the last two years.

A preliminary review of the application will be conducted by the relevant department. Selected candidates will be invited to an assessment day, audition or trial which will be held at the College (dates to be advised).

Candidates awarded Music, Dance, Drama or Sports awards are also required to meet Wellington's academic entry requirements.

### TERMS AND CONDITIONS

- Scholarships will only be awarded if candidates of sufficient merit present themselves.
- A scholarship is a discretionary privilege, subject to high standards of attendance, diligence and behaviour on the pupil's part.
   Awards will be reviewed annually. Retention of an award will be dependent upon continued excellence in performance levels, good conduct and evidence of positive contributions within the College.

### APPLICATION GUIDELINES

#### **Timing**

Wellington College International Shanghai will accept applications for entry in August 2021 from 8th October 2020. There is no application deadline but as spaces are very limited in many year groups we recommend you apply early to avoid disappointment. Applications to join Wellington during the current school year are received all year round, on a rolling basis with spaces subject to availability.

#### English Language

English is the primary language of instruction at Wellington and pupils are expected to have age appropriate working knowledge and conversational use of English to ensure that they are able to access the curriculum. It is important that pupils offered a place are able to succeed academically, holistically and socially in a school with the high academic and co-curricular standards of Wellington. Therefore, all applicants will be assessed on their English proficiency.

#### Siblings and Waiting Lists

Siblings of current pupils and those with a previous Wellington association will take precedence. If the application is successful but there are no places, the applicant will be placed on the year group waiting lists and contacted once a place becomes available. The waiting lists will not roll over each year.

#### Application costs

Wellington only charges the application fees as set out in our official fee schedule and does not charge or accept any additional application or admissions fees. You should not pay or offer any sums of money (in cash or in kind) or give or offer gifts to any individual as part of the application process.

Wellington only accepts applications directly from a family and not via any agent or similar educational establishment. Any agent or individual claiming that they have a preferential admissions relationship with Wellington should be reported to the Master's office by email to Carmen.foo@wellingtoncollege.cn.

#### Special Educational Needs (SEN)

We carefully determine whether the College resources, reasonably adjusted where appropriate, would be able to meet the pupil's educational requirements. In general terms, pupils can be offered places if they are able to participate successfully in a regular classroom with a limited amount of support. Parents need to provide all recent educational psychologist's reports/ individual education plans/ medical reports for consideration by the Head of the SEN Department. All known learning support requirements must be declared, in full, at the time of application. Failure to do so may jeopardise the child's place within Wellington College.

#### **Bursaries**

The College offers a limited number of bursaries. Bursaries are awarded on a discretionary basis following rigorous and objective means testing. Parents will be required to provide proof of their income, assets, expenditure and liabilities. The level of support varies according to parental need. Before the offer of a bursary is confirmed, an interview may be required with the Bursar. All bursary awards are confidential and are subject to annual review of parental means and may be varied depending on changing parental circumstances.

#### Terms and Conditions

The College expects all its parents to be fully supportive of the ethos and values of the school and therefore all offers of a place are subject to agreement by parents to the terms and conditions, copies of which are available from the admissions office. The terms and conditions will be sent with the offer letter and will need to be accepted in order to formally secure their child's place.

### Transferring Schools

Parents are advised that they should keep any current school informed of any intended move to Wellington College.

### APPLICATION CHECKLIST

All of the documents listed in the checklist must be submitted to register your child. Applications will not be processed until all documents and the application fee have been received. Families must meet the criteria in one of the four categories set out in the checklist as determined by the Shanghai Municipal Education Commission (SHMEC). Please choose the appropriate category and submit all relevant documentation in support of your application.

- A Working parent is a foreign national with a Shanghai work permit
- B Working parent is a PRC national working in Shanghai and the child is born overseas (BI) or the child is born in Hong Kong SAR, China or Macau SAR, China or Taiwan, Province of China (B2)
- C Working parent holds a passport from Hong Kong SAR, China or Macau SAR, China or Taiwan, Province of China
- **D** SHMEC waiver letter holders

| Wellington College International Shanghai documents                                |   | (Please tick) |   |   |  |
|--|---|---------------|---|---|--|
|  | Α | В             | С | D |  |
| Completed and signed application form  |   |               |   |   |  |
| RMB 3,000 non-refundable application fee   |   |               |   |   |  |
| Official School Reports for the past two years in English (translated if required) |   |               |   |   |  |
|  |   |               |   |   |  |

| SHMEC Government-mandated documents  | ( | (Please tick) |   |   |  |  |
|--|---|---------------|---|---|--|--|
|  | Α | В             | С | D |  |  |
| Passport copy for pupil and both parents   |   |               |   |   |  |  |
| Birth certificate of the child (with notarized translation for Type B)   |   |               |   |   |  |  |
| Residence permit/visa issued in Shanghai for all non-PRC pupil and parents   |   | (BI)          |   |   |  |  |
| Mainland Travel Permit (回乡证) and Permanent ID card (永久性居民身份证) for Hong Kong/Macau SAR,<br>China residents, or Mainland Travel Permit (台胞证) for Taiwan residents                              |   | (B2)          |   |   |  |  |
| Shanghai Hukouben (上海户口本) or 12 months Shanghai personal tax payment records<br>(一年以上上海个人纳税清单), for at least one parent  |   |               |   |   |  |  |
| Shanghai work permit: Foreign Experts Certificate (外国专家证) or Alien Employment Permit<br>(外国人就业证), for at least one parent  |   |               |   |   |  |  |
| Employment certification letter and business license of the company based in Shanghai*   |   |               |   |   |  |  |
| Proof of residence in Shanghai: Either Hukouben (上海户口本) or rental agreement or certificate of<br>real estate ownership, for at least one parent  |   |               |   |   |  |  |
| Waiver letter from the Shanghai Municipal Education Commission and such other key documents that support the waiver letter e.g. Green Cards or Permanent Residence Cards of the whole family |   |               |   |   |  |  |

#### Note

If a family has parents with different nationalities, they can choose which application route to follow.
 Each family must complete all requirements of one column.

**CHECKLIST** 

Supporting documents for any special learning needs (if applicable)

- All government documentation is required for families already living in Shanghai to start the application process.
- If a family is living overseas they must produce the residency permit and proof of residence in Shanghai within 30 days of their pupil starting at the College.
- The College requires all pupils who are foreign passport holders to have a valid long term visa to stay in China.
   Please note that the College follows the eligibility criteria set by SHMEC which may be subject to change.
- \* The employment certification letter is required for at least one parent and must include: employee name, date of birth and position, period of employment, registered company name, address, and telephone number The certification letter needs be signed by department head and stamped with company chop on letterhead.



### Wellington College International Shanghai

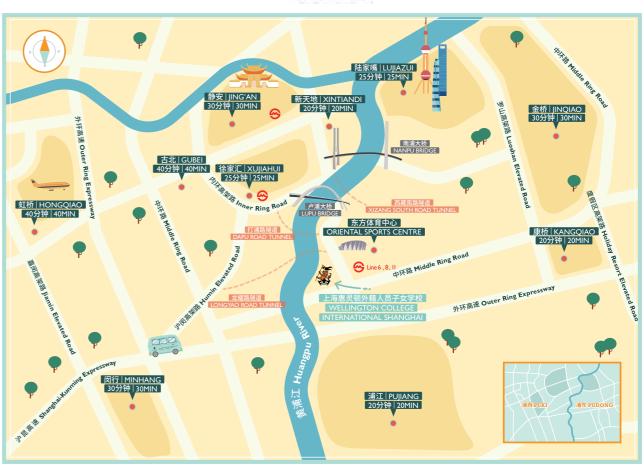
No. I 500 Yao Long Road (near the Oriental Sports Centre), Pudong Shanghai 200126 上海惠灵顿外籍人员子女学校

上海市浦东新区 耀龙路1500号 (靠东方体育中心) 邮编: 200126

### Wellington College International Shanghai Early Years Centre

No. 195 Tongwan Road, Pudong Shanghai 200124 上海市浦东新区桐晚路195号





### Important Contacts

#### Admissions

admissions.shanghai@wellingtoncollege.cn | +86 21 5185 3885 | +86 21 5185 3864

#### Finance

For any finance related queries, please contact finance.shanghai@wellingtoncollege.cn

### Services

For any bus, catering or uniform related queries, please contact services.shanghai@wellingtoncollege.cn

### General enquiries

Please call 021 5185 3866 | Principal's office ext. 3881 | Senior School office ext. 3873 | Prep School office ext. 3856 Early Years Centre 021 3175 6687 | Finance office ext. 3880 | Services office ext. 3861